

Williams Campus Housing and Residential Life

on the ASU Polytechnic Campus

RENTAL DEFERMENT REQUEST AND FINANCIAL AID RECORDS RELEASE

Williams Campus Housing recognizes that many students depend upon various sources of financial assistance in order to pursue higher education. While we are not required to license students who are dependent upon financial assistance, we are pleased to do so and will defer the rental amount until financial aid funds are disbursed, under the following conditions:

1. You must submit to the Williams Campus Housing office a financial assistance award letter, or similar evidence of financial aid, by July 15th(fall semester)/December 15th (spring semester). **Attach this documentation to this form.**
2. When you receive your financial aid funds, the remaining amount of your semester rental obligation is due immediately. Late charges and other collection procedures will be applied if any amounts owed are not paid when due.
3. You agree and understand that the rental deferment option expires on September 1st of each fall semester and February 1st of each spring semester. After such dates, all unpaid amounts are due and payable.
4. We cannot defer the security deposit or Housing Living & Dining Confirmation Fee. You must pay these amounts prior to occupancy.
5. The Director must approve this deferment request, as evidenced by signature below, before the deferment is effective.

I HEREBY REQUEST A DEFERMENT OF MY RENTAL OBLIGATION. I HEREBY AUTHORIZE MY INSTITUTION (ASU, CGCC, MCC, OR OTHER MARICOPA COUNTY COMMUNITY COLLEGE) TO RELEASE INFORMATION REGARDING MY FINANCIAL AID STATUS TO THE MANAGEMENT OF WILLIAMS CAMPUS HOUSING. I UNDERSTAND THAT IF DOCUMENTATION OF THE EXISTENCE OF MY FINANCIAL AID IS NOT RECEIVED BY WILLIAMS CAMPUS HOUSING, BY JULY 15th(FALL)/DECEMBER 15th(SPRING), OR IF THE AMOUNT OF MY FINANCIAL AID AWARD IS INSUFFICIENT TO PAY MY RENTAL OBLIGATION, WILLIAMS CAMPUS HOUSING MAY REJECT THIS REQUEST AT ANY TIME. I AGREE TO MAKE PAYMENTS AS SET FORTH IN MY LICENSE AGREEMENT. I UNDERSTAND THAT THE PAYMENT OF MY RENTAL OBLIGATION IS MY RESPONSIBILITY IRRESPECTIVE OF THE FACT THAT SOME OF THE FUNDS USED TO PAY SAID RENTAL OBLIGATION MAY COME FROM FINANCIAL AID SOURCES.

Print Name: _____ Date: _____

Student ID number: _____ Telephone: _____

School in attendance: _____

Source of financial assistance: _____

Amount requested deferred: _____(must be semester total)

Full Semester Payment Due: September 4, 2009 (Fall Semester) January 29, 2010 (Spring Semester)

Signature of Resident

Signature and Acceptance of Director

Office Use Only: Aid verified _____ By _____